



Fire Executive Board

City of Princeton

Monday, July 15, 2024 at 7:00 PM CDT to Monday, July 15, 2024 at 9:30 PM CDT

Public Safety Building 305 21st Avenue South



Agenda

- 1. Call to Order at 7:04pm. Present are City Manager Michele McPherson, Mayor Thom Walker, Bob Gerold, Asst. Chief Vaccari, Captains Troy Thompson, Jerry Rud, Shane Warner, Joe Gerold, Brian Melgren, new hire Chief Steve Zumberge.**
- 2. Agenda Additions/Deletions, Approve July 15, 2024. Motion to approve the Agenda by Shane, 2nd by Jerry. Passed.**
- 3. Approve Meeting Minutes of June 17, 2024. Motion by Brian and 2nd by Shane. Motion Passed.**

Financial Report

- 3.1. Year to Date Operating Financials. Michele reviewed the latest budget numbers.**
- 3.2. Capital Improvement Budget. Hurst tools are delivered.**
- 3.3. Grant Updates. Josh ordered sizes for gloves to check sizes on how many to order of each size.**
- 3.4. Discuss 2025 Budgeting Process. September 26th is the last day to submit the budget request. CIP budget ideas and cost will be needed (\$2,500 minimum). Operating budget will be looked at by Steve and Josh. Any input on budgeting is welcome.**

4. Business

- 4.1. Department Morale Committee. Breakfast in August possible.**
- 4.2. Equipment: Inspections, Preventative Maintenance, New Purchases. Four gas monitor is back from service-recalibrated by MacQueen (utility one). Ladder One was Ladder Tested, no failures (except ground ladders need new heat stickers). Jerry would like to see report by the tester to review for upcoming Maintenance expenses) Engine 2 drives good-better than before the accident. Equipment from Engine 5 needs to be loaded onto E2 that is on Jerry's list. Passenger side intake has a broken comm wire and is on order – to be fixed by McQueen. Winter front shield fasteners need to be installed. Pump test to be done in August for the other trucks. Tender 2 will be going in for service, factory recalls to be fixed. Ladder One has a leak from the platform, Jerry will be monitoring it. Engine 5 speedometer and dimmer switch is still not working. Shane brought up AC on E8 needs to be checked.**
- 4.3. Hiring Committee. Josh asked about our current staffing. Recent resignation of Alexis Wiire, and possible retirements. After discussion the board has given indication that (4) more firefighters are needed for the future. Budget cost will be looked at. Steve and Josh will be look into getting memo to the council out.**

4.4. Facility Pre-Plans. No preplans have been done in 2024. Research for 2025 budget (software, tablets ect.)

4.5. Standard Operating Guidelines/Procedures. Meeting for SOG is July 29st.

4.6. Radios/Pagers. We received (4) new portables (Chief 1, T9, T4, T2.).

4.7. Training Committee. Gave an update on upcoming training schedule.

4.8. Truck Committee. E5 spec is going good, contract is expected this week of July 15th 2024.

5. Follow-up County Fair Attendance Request.

Requested attendance at Day Care Day, Tractor Pull and Demo Derby. DNR will be on site with equipment Friday. Foreston has agreed to staff the Garden Tractor Pull. Baldwin is contemplating staffing the Red Neck Races. Please let the Fair know if there will be a charge for the Tractor Pull and Demo Derby. Josh asked about having a fire truck committed to the event or can it leave if a fire call is paged out. Michele said Demo derby is preferred a truck stays and tractor pull is not required. Fire prevention handouts need to be ordered.

6. Captains Round Table.

Brian, Troy, Jerry, Shane, and Joe had already discussed their topics.

Steve added, the executive board was very kind and friendly to him and is excited to get started.

7. Next Meeting: August 19, 2024.

8. Adjournment at 8:59pm. Motion by Troy and 2nd by Brian. Motion passed.